

**Christ Church Students' Union
 Company Limited by Guarantee**
 Company registration number - 07618194

Directors Annual General Meeting
DRAFT Minutes for Approval at the next AGM in Autumn 2017

Friday 16th December 2016
 10am - 2pm, Cf01 Boardroom, Broadstairs Campus

1. Attendees and Apologies:	Actions
<p>Directors in attendance Biba Chuta, President (Sports) - Chair Nick Beard, President (Student Activities) Phil Semmens, President (Education & Wellbeing) David Hannaway, Union President Jordan Howard, Elected Student Trustee Tor Holman, Selected Student Trustee Stuart Tite, Selected Student Trustee Velia Coffey, Community Trustee Helen James, University Trustee Ben MacPhee, Managing Director</p> <p>In attendance Madeleine Galbraith, note taking</p> <p>Apologies John Adams, Community Trustee - Deputy Chair Alice Courtney-Hatcher, Community Trustee Joe Cooper, Community Trustee Lewis Gray, Elected Student Trustee</p>	<p>BC NB PS DH JH TH ST VC HJ BM</p>

<p>2. Declarations of conflicts of interest</p> <p>None were declared.</p> <p>3. Matters arising for any other business</p> <p>None.</p> <p>4. Minutes and Actions from the last AGM - 24th November 2015.</p>	
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These were reviewed and Approved.

PART 1: Appointments and Resignations

5. Formally confirm the appointments of:

- a. Mr. Krum Tashev as of 14th October 2015
- b. Ms. Emily Carrigan as of 14th October 2015
- c. Ms. Victoria Holman as of 11th March 2016
- d. Mr. Stuart Tite as of 11th March 2016
- e. Mr. Lewis Gray as of 24th June 2016
- f. Mr. Joseph Cooper as of 24th June 2016
- g. Mr. Nicholas Beard as of 1st July 2016
- h. Ms. Biba Chuta as of 1st July 2016
- i. Mr. David Hannaway as of 1st July 2016
- j. Mr. Phillip Semmens as of 1st July 2016

The appointments were approved.

6. Formally confirm the resignations of:

- a. Mr. Satish Mathur as of 30th March 2016
- b. Ms. Emily Barron as of 6th May 2016
- c. Mr. Krum Tashev as of 30th June 2016
- d. Ms. Sophie Dudley as of 30th June 2016
- e. Ms. Nicola Ward as of 30th June 2016

The resignations were approved.

PART 2: Fiduciary

7. Receive the Annual Impact Report

BM presented the 2015/16 Annual Impact Report.

8. 2015/16 Financial Statements and Annual Accounts

The 2015/16 Financial Statements and Annual Accounts were Approved, and will be presented to the University for approval at the Finance & General Purposes Committee on the 7th March. These will also be submitted to the Charities Commission and Companies House.

9. Auditors

- a. The Letter of Representation from Christ Church Students' Union to Crowe Clark Whitehill auditors was Approved.
- b. The Audit Findings Report from Crowe Clark Whitehill auditors was reviewed and Approved.
- c. BM updated the AGM on the intention and requirement to tender for auditors for the following year.

10. Review of Affiliations

The AGM reviewed and Approved the following affiliations during 2015/16:

- NUS - £25,376
- BUCS - £11,150
- British American Football Association - £1,714
- Affiliation Cricket - £903
- East Kent Basketball Association - £641
- South of England Men's Lacrosse - £240
- English Lacrosse - £100
- Jiu Jitsu Foundation - £100
- SESSA - £63
- Affiliation Cross Country - £50
- Affiliations Kent FA - £53

END OF AGM.

Signed by:

NAME, POSITION 2017/18 and Chair of the Board of Trustees
DATE TBC