

CANTERBURY CHRIST CHURCH UNIVERSITY

FACULTY OF HEALTH & WELLBEING

STUDENT FITNESS TO PRACTISE PROCEDURES

STAGE 0 to STAGE 1

NB: Timescales increase to 40 working days if outside of term

KEY

PD: Programme or Pathway Director

IO: Investigating Officer

HoS: Head of School

SFTP: Student Fitness to Practise

STAGE 0

PD informed of potential SFTP issue



HoS / PD consider neutral withdrawal of student and refer case to health.sftpp@canterbury.ac.uk, who assigns case to IO

1st letter to student informing of referral (and neutral withdrawal if applicable) Timescale: stage two to be resolved (3rd letter) within **20 working days** of the case being assigned to an IO

STAGE 1

PD consults with IO to determine whether a SFTP issue or not – using Decision Making tool

NOT an SFTP issue

YES an SFTP issue

Case closed

Case referred back to PD/School for alternative procedures e.g. Student Disciplinary

2nd letter to student to inform them of the outcome of stage one. This may also invite them to a meeting with PD and IO or to inform them of a direct referral to stage three

Student **meets** with IO and PD (stage two see below) and either an outcome is reached within **20 working days** of the first letter, or the case could be referred to stage three and the Panel is to be held within a further **20 working days** of referral

Issue can be dealt with at Stage 2

Issue cannot be dealt with at Stage 2

3rd letter to student with outcome of stage two or an invite to Panel meeting
(The date of this letter should be within **20 working days** of the 1st letter)

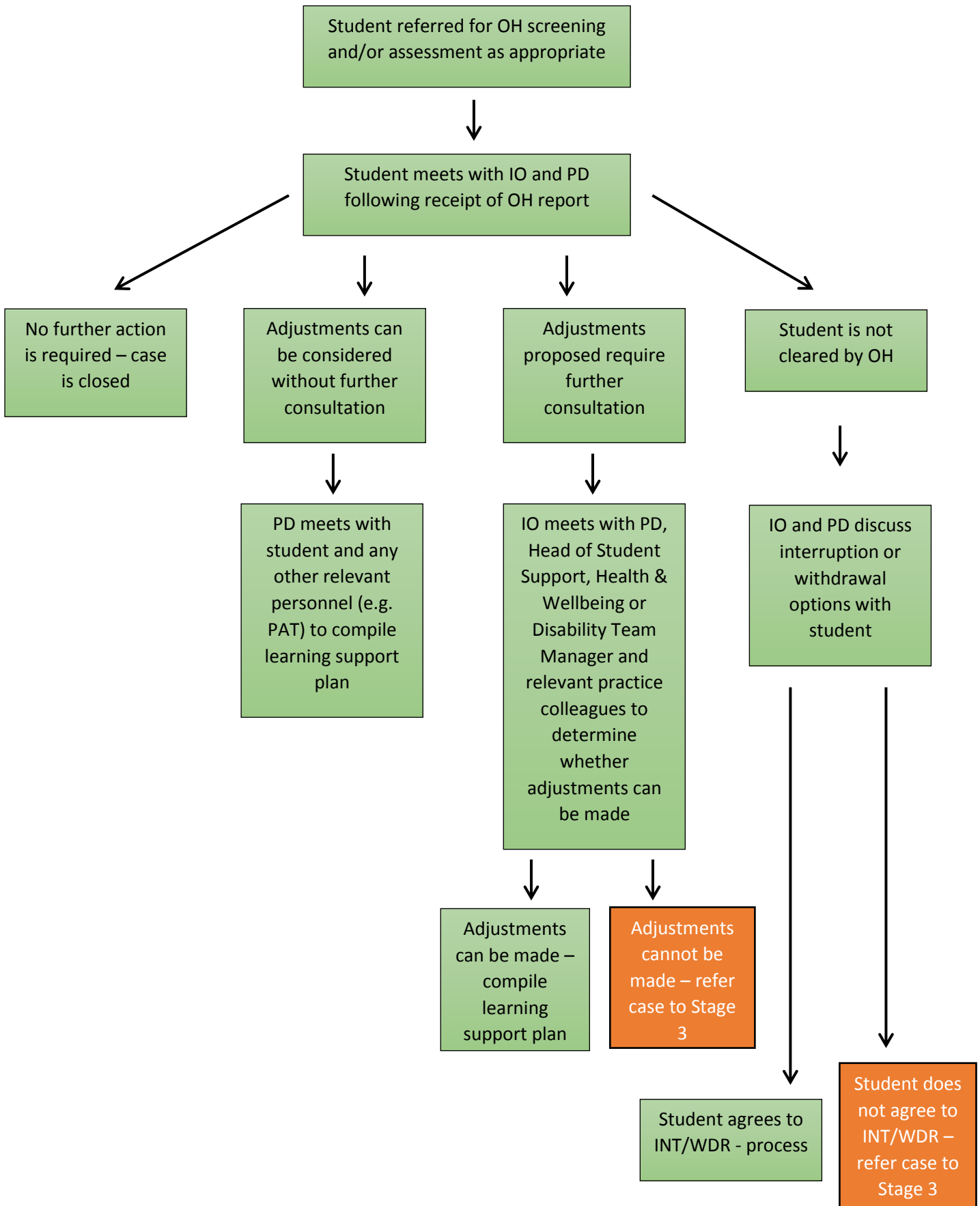
Issue indicates health concerns – follow Stage 2 Health route

Issue indicates professional conduct concerns – follow Stage 2 Professional Conduct route

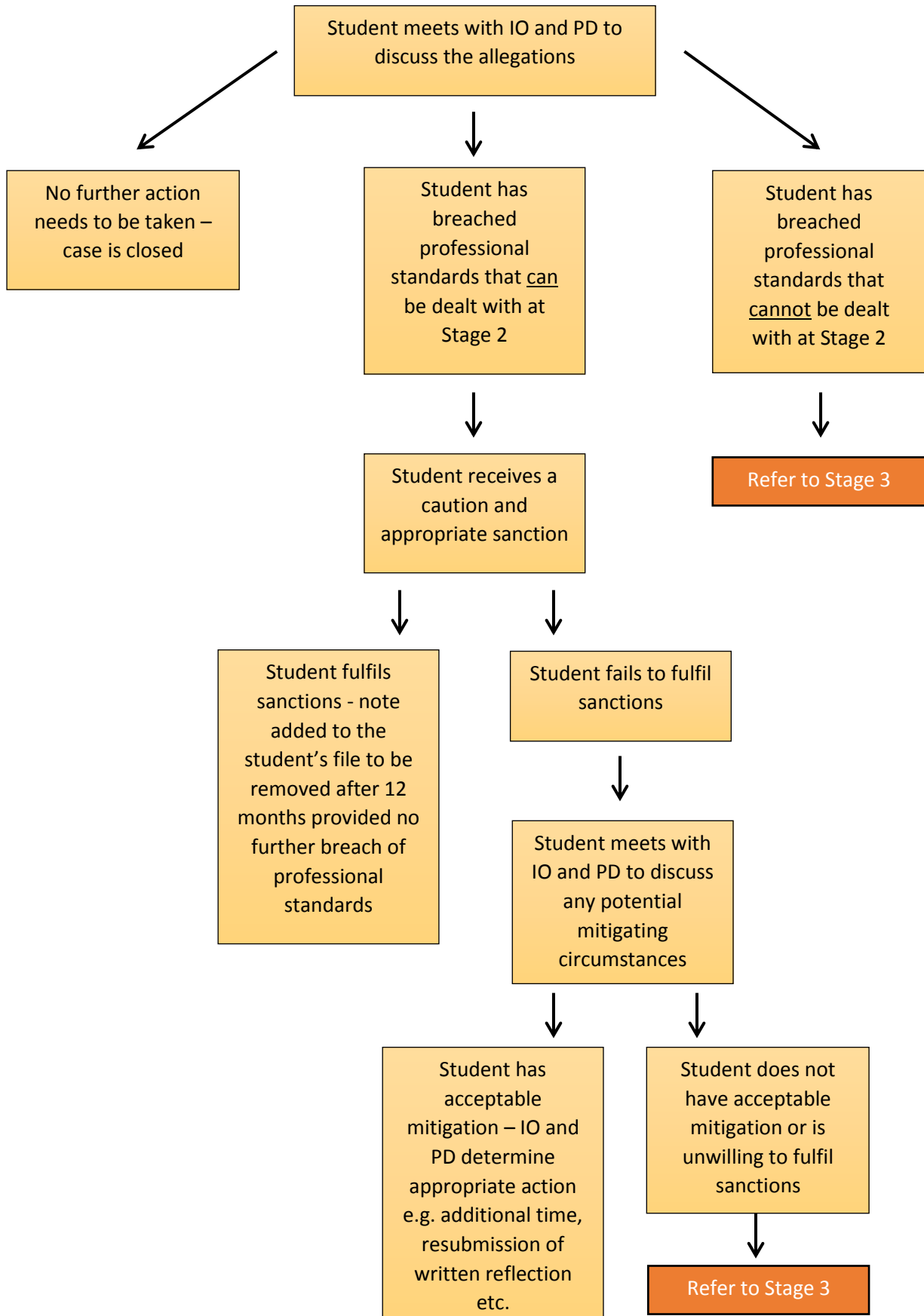
Direct referral to Stage 3

4th letter to student with outcome of Panel (stage three see below)

STAGE 2 HEALTH ROUTE



STAGE 2 PROFESSIONAL CONDUCT ROUTE



STAGE 3

